

Liquidator registration checklist

Before submitting your application, please use this checklist to ensure that you have included all the relevant material.

Criteria	Elements	Relevant material
Qualifications: s1282(2)(a)	<ul style="list-style-type: none"> Member of accounting body (s1282(2)(a)(i)) <i>or</i> Australian qualifications under s1282(2)(a)(ii) <i>or</i> 'Equivalent' qualifications and experience (s1282(2)(a)(iii)) 	<ul style="list-style-type: none"> Certificate of membership or letter from professional body <i>or</i> Copy of academic record or copy of qualification and certification letter <i>or</i> Statement of qualifications and experience Copy of academic record and certified copy of qualification NOOSR assessment (if overseas qualification) Referee report (1)
Winding up experience: s1282(2)(b)	<ul style="list-style-type: none"> Assessed under '(C) Capability' 	<ul style="list-style-type: none"> Information about experience in winding up bodies corporate to be provided under 'Capability: s1282(2)(c)'
Capability: s1282(2)(c) —Personal capacities <i>For the preferred format for this information, see attachment below.</i>	<ul style="list-style-type: none"> Corporate insolvency experience Completion of a specialist corporate insolvency course Non insolvency corporate management experience Any other relevant factors 	<ul style="list-style-type: none"> Employment history for 10 years Details of corporate insolvency experience Insolvency course certificate (if applicable) Details of any non-insolvency corporate management (if applicable)
Capability: s1282(2)(c) —Practice capacities	<ul style="list-style-type: none"> Adequate resources—human and technological Monitoring processes Supervision and training Procedures and manuals (including complaints handling) Risk management systems 	<ul style="list-style-type: none"> Description of resources available for your practice Letter of authorisation from your practice (if you are an employee or consultant) Letter of consent from supporting practice (if relying on another practice's resources) Copy of certificate of registration (if trustee in bankruptcy)
Fit and proper: s1282(2)(c)/Not a disqualified person: s1282(4) <i>For the preferred format for this information, see attachment below.</i>	<ul style="list-style-type: none"> Honesty, integrity, good reputation and personal solvency Eligibility to manage any body corporate 	<ul style="list-style-type: none"> Letter from professional body (if applicable) Signed statement about legal/disciplinary matters Referee reports (2)
Resident in Australia: s1282(5)	<ul style="list-style-type: none"> Living in Australia on a permanent or long-term basis 	<ul style="list-style-type: none"> Details of current/past addresses Additional information (if needed)
Security: s1284	<ul style="list-style-type: none"> Provide security for potential compensation liability 	<ul style="list-style-type: none"> Proof of performance bond or acceptable insurance arrangements
Referee reports	See under 'Qualifications: s1282(2)(a)' and 'Fit and proper: s1282(2)(c)/Not a disqualified person: s1282(4)'.	